

MATAWAN-ABERDEEN RG SCH D-02503040 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	MATAWAN-ABERDEEN RG SCH D-02503040	126	03/03/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 02/10/2026 09:01 AM CAP Accepted				
	Corrective Action Plan: Submitted by CHRISTINE DELEONARDO 02/09/2026 11:26 AM				
	Parent entered incorrect formatted case number for application number 52. This caused student to be incorrectly determined at free(TANF, SNAP, Foster) when they should have been reduced based on income entered by parent. On 2/9/26 students' eligibility was corrected in Genesis and incorrect case number was removed. Student information system should not have accepted incorrectly formatted case number. Student information system has been contacted to correct error within their program.				
	Flagged by Kaitlyn Matthews 02/04/2026 08:51 AM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	MATAWAN-ABERDEEN RG SCH D-02503040	208	03/03/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 02/10/2026 09:01 AM CAP Accepted				
	Corrective Action Plan: Submitted by CHRISTINE DELEONARDO 02/09/2026 11:38 AM				
	On 2/3/26, verification training packet from SNEARS was printed and reviewed in full by verifier. Verifying official and confirming official will participate in verification webinar annually. Beginning 2/3/26, confirming official has signed and dated all verification trackers and November 15th deadline for verification process completion is understood and will be adhered to.				
	Flagged by Kaitlyn Matthews 02/04/2026 08:51 AM The Confirming Official must record on the Verification Tracker the date of the confirmation review. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	MATAWAN-ABERDEEN RG SCH D-02503040	209	03/03/2026	CAP Accepted

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Corrective Action History	Flagged by Kaitlyn Matthews 02/04/2026 08:51 AM				
	The SFA must complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS.				
	Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Verification	Verification (On-Site Assessment Tool) (207H)	MATAWAN-ABERDEEN RG SCH D-02503040	215	03/03/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Kaitlyn Matthews 02/10/2026 09:01 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by CHRISTINE DELEONARDO 02/09/2026 11:38 AM				
	On 2/3/26, verification training packet from SNEARS was printed and reviewed in full by verifier. Verifying official and confirming official will participate in verification webinar annually. Beginning 2/3/26, confirming official has signed and dated all verification trackers and November 15th deadline for verification process completion is understood and will be adhered to.				
Corrective Action History	Flagged by Kaitlyn Matthews 02/04/2026 08:51 AM				
	The SFA must complete the Verification Process which includes sending the "Verification Results Letter" (Form 244) by the November 15th deadline.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged